

Electronic Remittance – Process in StreamLine ASP

Learn how to electronically report First American Title Policy premiums and fees on individual or multiple files using the **StreamLine ASP** Integration with **AgentNet®**.

NOTE: Electronic Remittance is currently available in the following states: **Ohio, Illinois, Michigan, Wisconsin, Oklahoma and Florida.**

The following information must be entered in StreamLine ASP prior to electronic remittance:

- Underwriter
- Property Information
- Buyer/Seller
- Lender and Loan #
- Owner/Loan Policy
- CPL Charge Type Entry
- Request CPL Product
- Risk Rate Split
- Endorsement Associated to a Policy
- Rate Schedule (If State charges for CPL)
- Title Company

Contents

Create a Remittance Batch	1
Submit a Remittance Batch	3
Correct a Failed Remittance Batch	4
Resubmit a Corrected Remittance Batch	5

Once premiums have been collected on title products ordered in StreamLine ASP, follow these steps to electronically report remittance payments.

Create a Remittance Batch

From the **StreamLine Main Page**:

1. Hover over **Reports**
2. Select **Title Policy Remittance**



NOTE: The **Underwriter Title Policy Remittance** window opens. Prior to the remittance process, **create a batch** in Remittance to clear out previously submitted files.

3. From the **Underwriter** dropdown, select **First American Title Insurance Company**

Underwriter:

4. Click **Insert**

5. In the **Date Entry**, select applicable **Cutoff Date**
6. Click **OK**

Date Entry Window

Cutoff Date: 11/15/2018

☒ Include All States Except KY
☐ Include KY Only

OK Cancel

WARNING! Pre-Validation: The remittance batch contains one or more of the following items that will cause the batch to fail when submitted:

- Endorsement is missing Policy #
- Both the To Agent and To Underwriter amount is 0.00

Review the Report, Correct the items, Delete the batch and Recreate the batch prior to submission.

OK

NOTES:

- A pre-submission validation is performed to check the title products for Endorsements missing a Policy Number and products that have 0.00 value in both the To Agent and To Underwriter fields
- If the pre-submission validation fails, a warning message will appear

7. If applicable, make note of instructions contained in the warning message

8. Click **OK**

NOTE: If pre-submission validation passed or **OK** is clicked, the **Underwriter Title Policy Remittance Batch Update** window is displayed.

Underwriter Title Policy Remittance Batch Update

Title Nbr	Description	Premium Code	Policy Number	Issued Date	To Agent	To Underwriter
OH-1881Z	Title - Closing Service Letter		5011439-135670	9/27/2018	0.00	40.00
OH-1881Z	Title - Closing Service Letter			9/27/2018	0.00	55.00
OH-1881Z	Title - Closing Service Letter			9/27/2018	0.00	40.00
OH-1881Z	Title - Closing Service Letter			9/27/2018	0.00	20.00
OH-1881Z	Title - Endorsement			9/27/2018	60.00	15.00
OH-1881Z	Title - Lender/Mortgagee Premium		5011339-283929	9/27/2018	1,040.00	260.00

Exception Report Insert Details Delete OK Cancel Help

A- Description Column: Displays the **Charge Type** selected in the Worksheet Charge Update Form

B- Insert Button: Button will be disabled

C- Details Button: Displays information about the product

D- Delete Button: Deletes the item from the batch for submission later

E- OK Button: Closes the Underwriter Title Policy Remittance Batch Update, and saves the batch

F- Cancel Button: Closes the Underwriter Title Policy Remittance Batch Update, and deletes the batch from the initial creation

G- Exception Report: Displays items that failed the pre-submission validation which needs to be corrected prior to submitting the batch:

Date Run: 9/27/2018 15:12:04

SMS Escrow Company
Underwriter Remittance to First American Title Insurance Company
Exception Report
Report Date: 9/27/2018

Title Number	Policy #	Description	Agent	Underwriter
OH-1881Z	[Blank]	E Title - Endorsement	60.00	15.00
	[Blank]	E Title - Closing Service Letter	0.00	0.00

A Policy # is not required for a Closing Service Letter

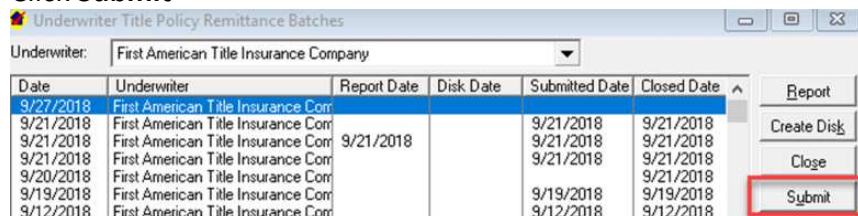
Submit a Remittance Batch

Once the created **Remittance Batch** has been reviewed, you can submit the batch.

NOTE: The maximum number of files that can be submitted at one time through the integration is 600.

From the **Policy Remittance Batches** window:

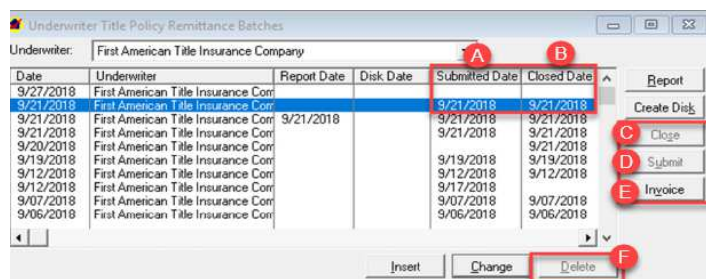
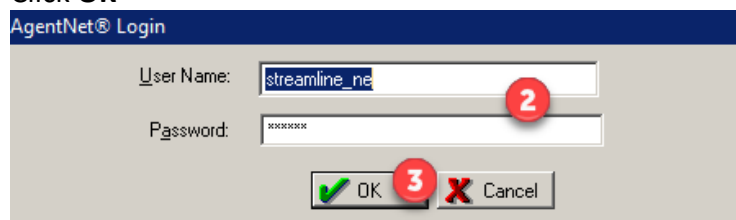
1. Click **Submit**



NOTE: If the batch fails, recreate the batch and click **Submit**.

2. If prompted, enter your **AgentNet** credentials

3. Click **OK**



4. In the **Print Payment Transmittal Sheet** window, click **Yes**

NOTE: If AgentNet pricing and order data passes validation, the following occurs in the Underwriter Title Policy Remittance Batches window.

A- Submitted Data Column: Displays the date

batch was submitted

B- Closed Date Column: Displays date AgentNet passed the batch

C- Close Button: This button will show as disabled

D- Submit Button: This button will show as disabled

E- Invoice Button: Allows user to print the Payment Transmittal Sheet

F- Delete Button: This button will show as disabled

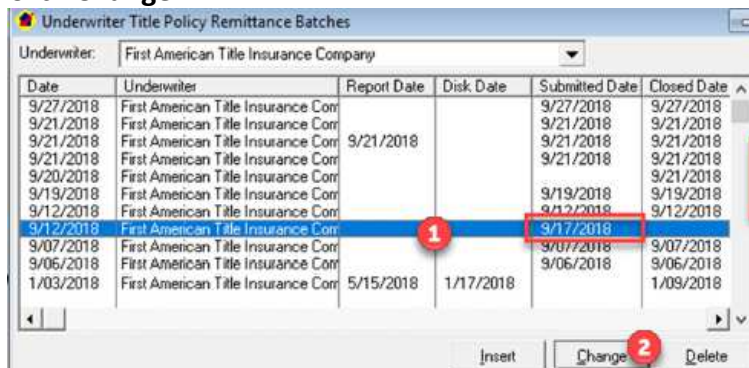
NOTE: If the AgentNet pricing and order data fails, the **Warning! AgentNet® Remittance Failed** window will open with a message displaying the missing or incorrect information.

Correct a Failed Remittance Batch

If AgentNet Validation fails, a list of failed items can be viewed.

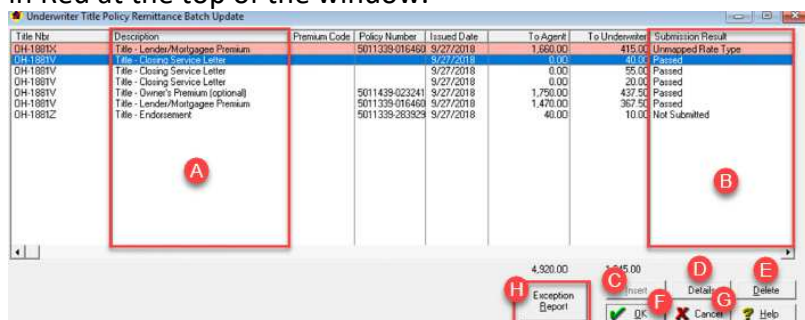
From the **Underwriter Title Policy Remittance Window**:

1. Highlight the **Remittance Batch**
2. Click **Change**



Date	Underwriter	Report Date	Disk Date	Submitted Date	Closed Date
9/27/2018	First American Title Insurance Com			9/27/2018	9/27/2018
9/21/2018	First American Title Insurance Com			9/21/2018	9/21/2018
9/21/2018	First American Title Insurance Com	9/21/2018		9/21/2018	9/21/2018
9/21/2018	First American Title Insurance Com			9/21/2018	9/21/2018
9/20/2018	First American Title Insurance Com			9/21/2018	9/21/2018
9/19/2018	First American Title Insurance Com			9/19/2018	9/19/2018
9/12/2018	First American Title Insurance Com			9/12/2018	9/12/2018
9/12/2018	First American Title Insurance Com			9/17/2018	9/17/2018
9/07/2018	First American Title Insurance Com			9/07/2018	9/07/2018
9/06/2018	First American Title Insurance Com			9/06/2018	9/06/2018
1/03/2018	First American Title Insurance Com	5/15/2018	1/17/2018		1/09/2018

NOTE: The Underwriter Title Policy Remittance Batch Update window opens. Failed products are highlighted in Red at the top of the window.



Title Nbr	Description	Premium Code	Policy Number	Issued Date	To Agent	To Underwriter	Submission Result
0H1881V	Title - Lender/Mortgage Premium		5011339-016468	9/27/2018	1,880.00	415.00	Unmapped Rate Type
0H1881V	Title - Closing Service Letter			9/27/2018	0.00	40.00	Passed
0H1881V	Title - Closing Service Letter			9/27/2018	0.00	55.00	Passed
0H1881V	Title - Closing Service Letter			9/27/2018	0.00	20.00	Passed
0H1881V	Title - Owner's Premium (optional)		5011439-023241	9/27/2018	1,750.00	437.50	Passed
0H1881V	Title - Lender/Mortgage Premium		5011339-016468	9/27/2018	1,470.00	367.50	Passed
0H1881Z	Title - Endorsement		5011339-263929	9/27/2018	40.00	10.00	Not Submitted

- A- Description Column:** Displays the Charge Type selected in the Worksheet Charge Update Form
- B- Submission Result Column:** Displays the results after the AgentNet validation
- C- Insert Button:** This button will show as disabled
- D- Details Button:** Displays information about the product
- E- Delete Button:** Deletes the item from the batch for submission later
- F- OK Button:** This button will close the Underwriter Title Policy Remittance Batch Update, and save the batch
- G- Cancel Button:** Closes the Underwriter Title Policy Remittance Batch Update window, and no changes will be saved
- H- Exception Report:** Displays items that failed the AgentNet validation and/or have been excluded from the submission

NOTE: The **Exception Report** can be printed as a reference to correct the information:

SMS Escrow Company Underwriter Remittance to First American Title Insurance Company Exception Report Report Date: 9/27/2018 Submitted Date: 9/27/2018			
Title Number	Policy #	Description	Submission Result
OH-1881X	5011339-0164603e	I Title - Lender/Mortgagee Premium	Unmapped Rate Type
OH-1881Z	5011339-283929488	E Title - Endorsement	Not Submitted

Excluded products display a Submission Result of 'Not Submitted'. Contact ASC for assistance in manually adjusting these items (866) 701-3361

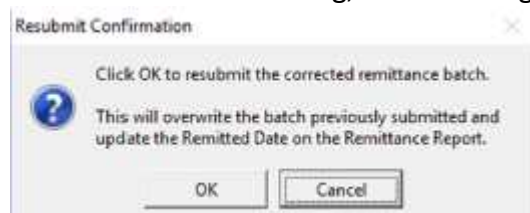
Resubmit a Corrected Remittance Batch

After corrections are made, you can **resubmit** a Corrected Remittance Batch.

From the **Underwriter Title Policy Remittance** Window:

1. Highlight the **Remittance Batch**
2. Click **Resubmit**

NOTE: After Resubmitting, the following confirmation message will appear:



3. Click **OK**

NOTE: After clicking **OK**, the existing batch will be overwritten for validation.