



Setup FA Remittance Report – Process in SoftPro Select®

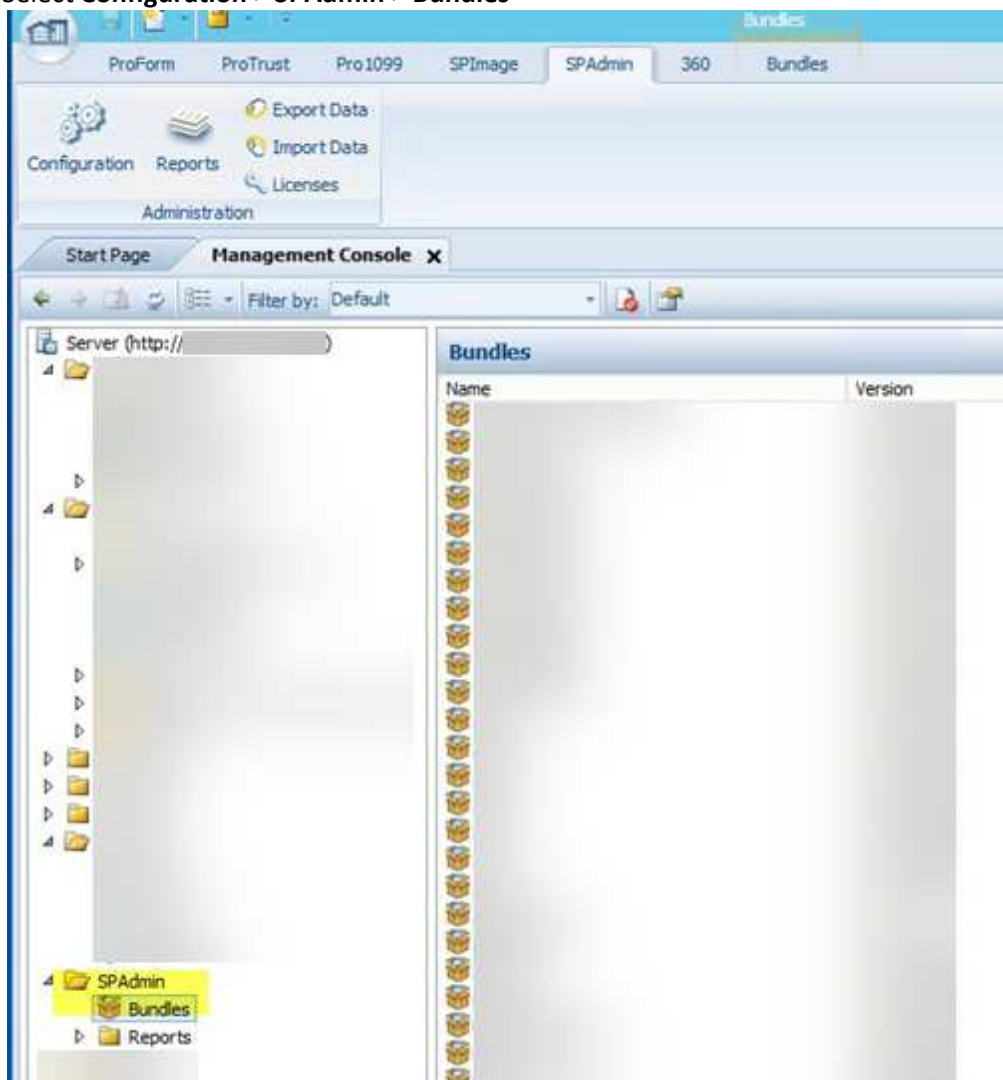
Learn how to set up and generate the First American Remittance Report in SoftPro Select.

Set Up the First American Remittance Report in SoftPro Select

NOTE: Consider sending this information to a system administrator or other technical person who is familiar with the SoftPro SPAdmin folder structure.

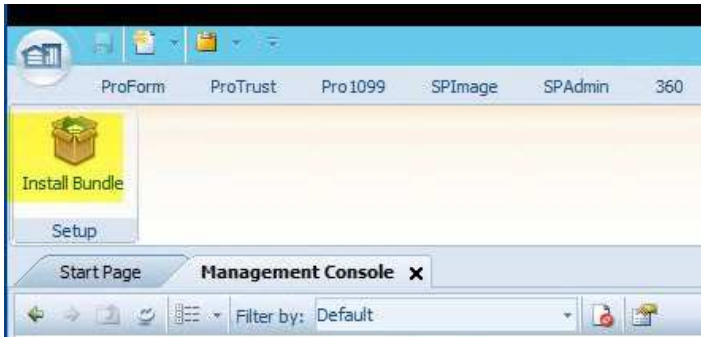
Install a Bundle

1. Open SoftPro Select
2. Click the **SPAdmin** tab
3. Select **Configuration > SPAdmin > Bundles**

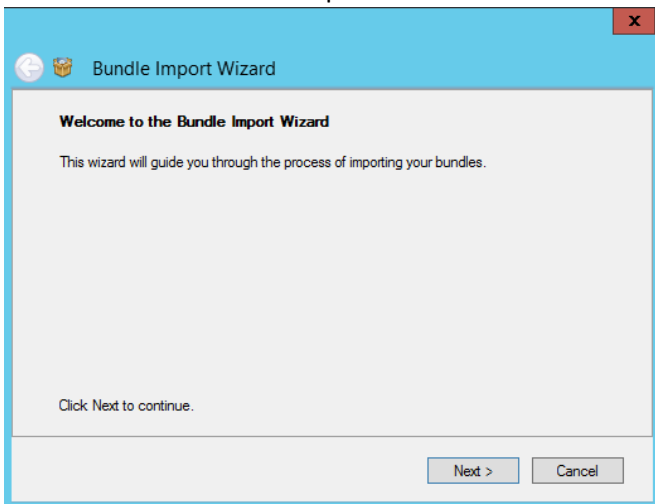




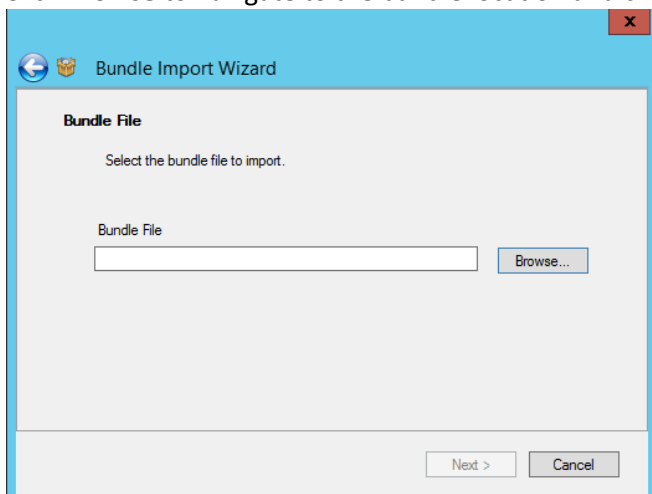
4. Click **Install Bundle**



5. Click **Next** in the Bundle Import Wizard

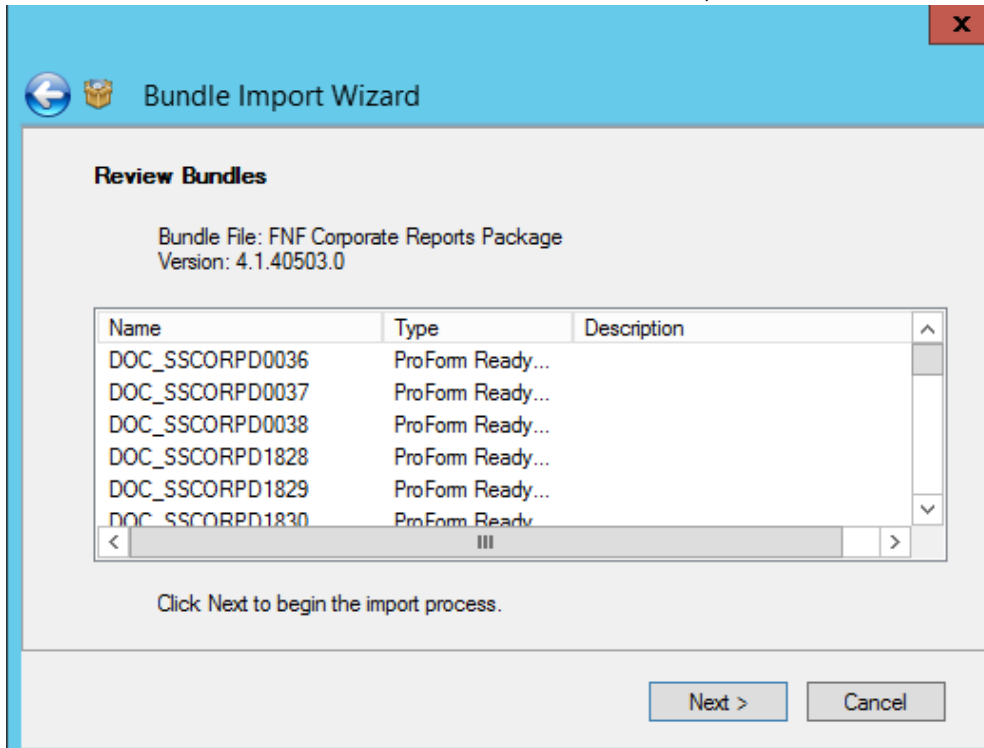


6. Click **Browse** to navigate to the bundle location and click **Next**

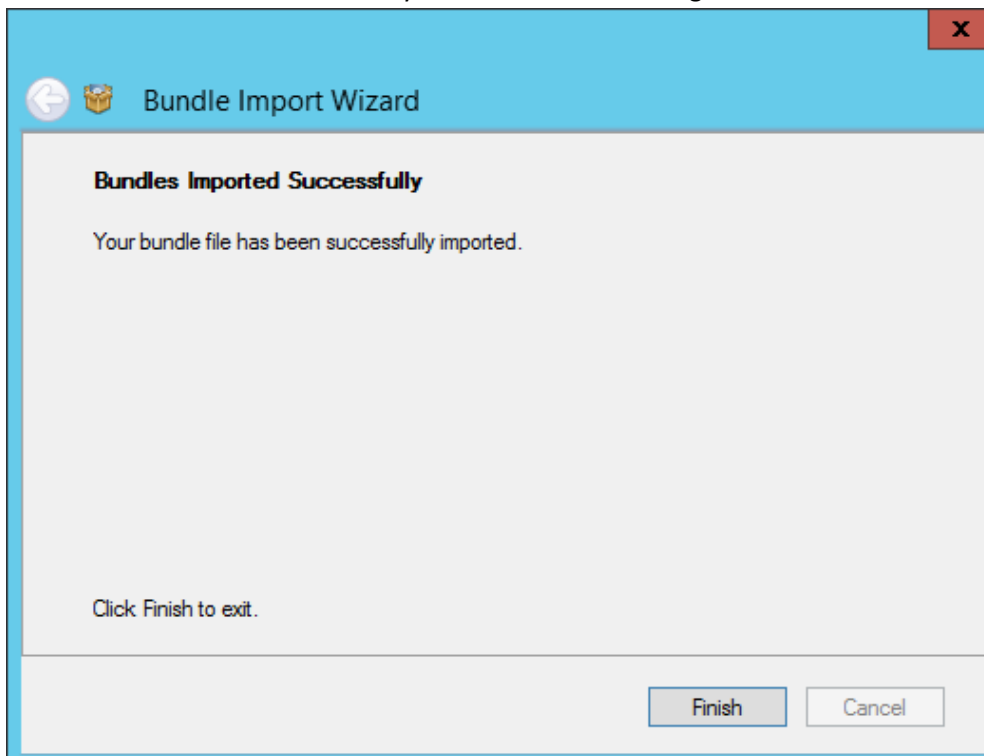




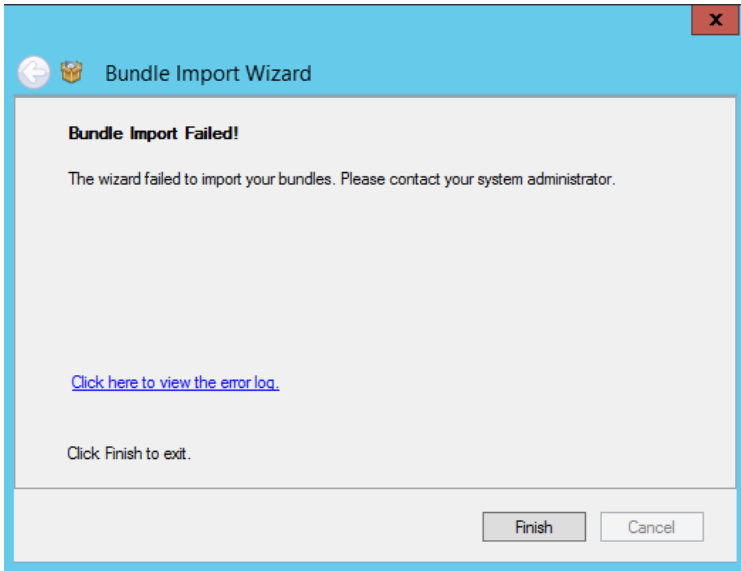
7. Review what the bundle contains and what will be installed; click **Next**



NOTE: If installation is successful you will see the following:

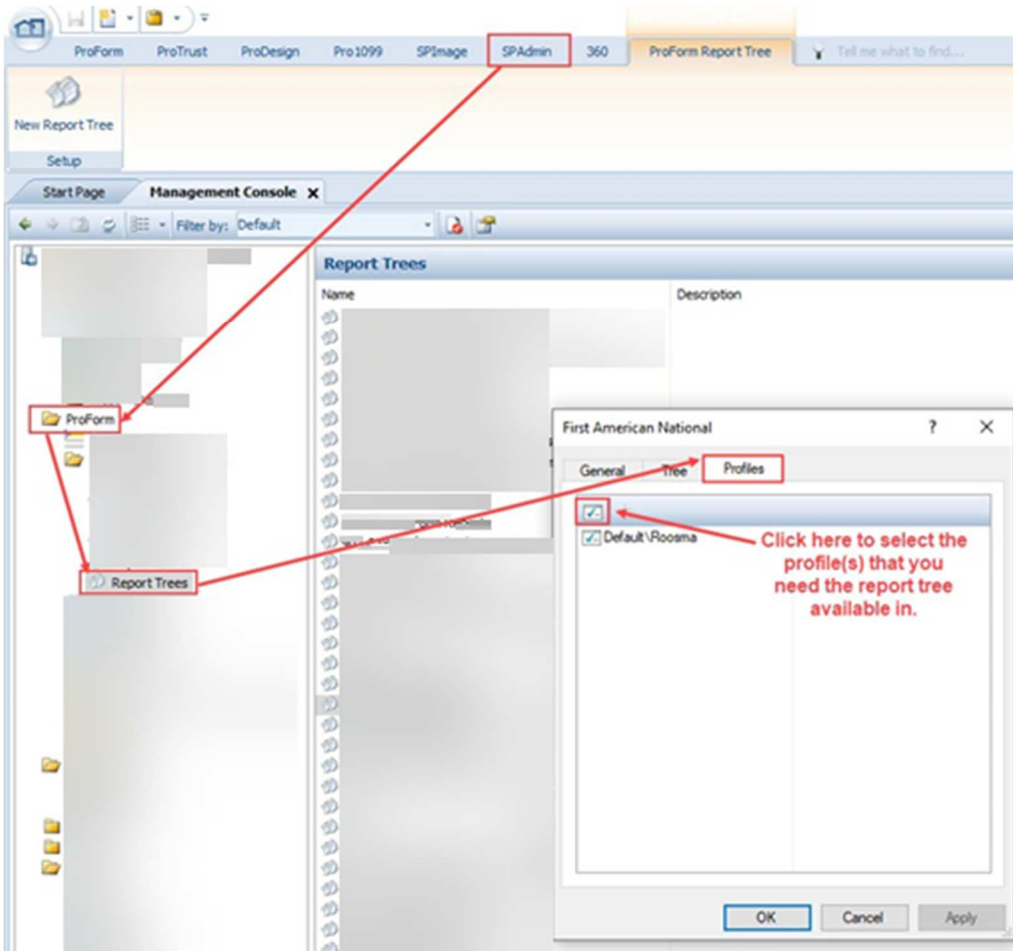


If the bundle installation fails, you will see this message. Click the error log link to see the reason.



8. In SPAdmin, go to **ProForm > Documents and Reports > Report Trees**

9. Select the **First American National** tree



10. Select the profile(s) that require access

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