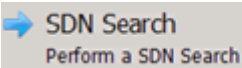




Job Aid: Perform SDN Searches

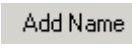
The purpose of this document is show you how to perform SDN searches. Searching for Specially Designated Nationals is a common task for every transaction and you can perform an AgentNet SDN search straight from ProForm.

1. Click 

2. Click 

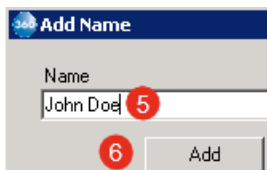
NOTE: The parties entered into your file populate into **SoftPro® 360** and automatically selected.

3. Select the people to search on the **SDN** list

4. Click  to search for additional names, if necessary

5. Enter the desired **Name** in the **Add Name** dialog box

6. Click **Add**



The 'Add Name' dialog box has a title bar with a plus icon and the text 'Add Name'. Below the title bar is a text input field labeled 'Name' containing the text 'John Doe'. To the right of the input field is a red circle with the number '5'. Below the input field is a red circle with the number '6' and an 'Add' button.

NOTE: The **Search** query reflects the new **Name**.


7. Uncheck the desired **Name** to remove a **Name** from the **Search**




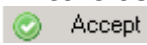
A list of search results with checkboxes and colored buttons. The list contains four items: 'Susan Corbett' with a checked checkbox and a blue button with 'B'; 'Daniel P. Malloy' with a checked checkbox and a green button with 'S'; 'ABC Test Lender_' with an unchecked checkbox and a blue button with 'L'; and 'John Doe' with a checked checkbox and an orange button with 'O'.

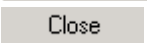
8. Click 

NOTE: The **Search Results** display at the top of the **Search Results** window for each party.

9. Click  for the desired document to preview it in the **Search Results** window

10. Click  to close the preview window

11. Click  to attach and save the document to the **ProForm** order

12. Click  to close the **Title Services** window