



Submit Search and Commitment Orders in SoftPro 360® using Automation

Learn how to create Search and Commitment orders using the AgentNet Automation feature in Softpro 360®. Use the optional Monitoring feature in SoftPro.

Initiate Submit Automation Process

The Submit process created in the automation wizard activates based on the status specified in the task created in the SoftPro order. Follow these steps to initiate the Submit Automation process.

Beginning from the SoftPro main screen:

1. Click **Order** tab
2. Click **Requested Tasks** tab
3. Select the applicable Task
4. Select **Status: 'Requested'**

(Screenshot)

5. Save and close your SoftPro order

NOTE: The automation will be initiated and can be monitored from the Monitoring Console. See [Monitoring Automation Progress](#) below.



Optional Monitor Automation Progress

1. Navigate to **SP Admin** tab



2. Click

3. In **Management Console** screen, double-click **Automation**

4. In the **Automation** folder, double-click **Monitoring**

Status	Process	Context	Triggered By	Triggered On
Running	Submit-CPL-NC	(AgentNet-Demo-UT) NC...	Pratik Mavani	1/16/2020 2:37:00 PM
Completed	Submit-CPL-NC	(AgentNet-Demo-UT) Pol...	Pratik Mavani	1/14/2020 8:35:00 PM
Completed	Submit-CPL-NC	(AgentNet-Demo-UT) Pol...	Pratik Mavani	1/14/2020 8:31:00 PM
Completed	Submit-CPL-IL	(AgentNet-Demo-UT) Pol...	Pratik Mavani	1/14/2020 3:30:00 PM
Completed	Submit-CPL-UT	(AgentNet-Demo-UT) Pol...	Pratik Mavani	1/14/2020 3:25:00 PM
Completed	Submit-CPL-IL	(AgentNet-Demo-UT) Pol...	Pratik Mavani	1/14/2020 3:15:00 PM
Completed	Submit-CPL-IL	(AgentNet-Demo-UT) Pol...	Pratik Mavani	1/14/2020 3:04:00 PM

(Screenshot needed)

NOTE: You can click **F5** to refresh the status of the process. The applicable process will display status as **“Completed”**, if executed successfully without any issues.