





# **Endorsement Mapping and Certification in AgentNet®**

Learn how to find Endorsement codes in RamQuest. Review, customize, and certify Policy and Endorsement premiums from AgentNet<sup>®</sup>. This feature allows you to set custom names for Endorsements and Fees in AgentNet. Endorsement mapping is not required for the Integration to function.

### **Find Endorsement Codes in RamQuest**

 In the RamQuest Live window, double-click CC Supervisor



- In the Complete Closing Supervisor window, click Data Setup
- 3. Click Rate Rules



- 4. In the **Rate Rules** window, locate **Codes** for the desired **Endorsement Descriptions**
- Make a note of these Codes so they can be used for Mapping



- 6. Click Close
- 7. Click

**NOTE**: In order to map a specific Endorsement to AgentNet, you can use the Endorsement's Code located in the Code column. You want to locate the **Code**, enter it in **AgentNet**, and **Certify** the **Code**.

**NOTE**: If you are going to map **Endorsements**, locate **Endorsements** for which your **State** charges and map those **Endorsements first**.

## **Create a Corporate Standard Mapping**

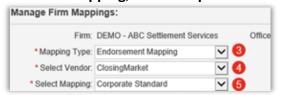
Beginning from the Home page of AgentNet:

- 1. Point to Administration
- 2. Click Manage Firm Mappings



**NOTE**: The Manage Firm Mappings window opens.

- 3. Select a Mapping Type
- 4. Select a Select Vendor option
- 5. In Select Mapping, select Corporate Standard



**NOTE**: Initially, **Corporate Standard** is the only option. You can create a **Mapping** and select it in the future.

#### **Use a Vendor Endorsement**

To search based on a Vendor's Product/Endorsement name you, must select the **Vendor Endorsement** option.

- 1. Select Vendor Endorsement
- 2. Enter Search For information
- 3. Click Search



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#### **Use an FA Endorsement**

To search based on the First American Product/Endorsement name, you must select the **FA Endorsement** option.

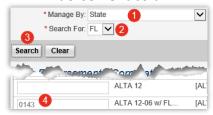
- 1. Select FA Endorsement
- 2. Click Search
- Enter the Codes obtained from RamQuest in the Firm Endorsement column



#### **Use a State Endorsement**

To search all Product/Endorsements for a particular state, you must select the **State** option.

- 1. Select State Endorsement
- 2. In the Search For dropdown list, select a State
- 3. Click Search
- Enter the Codes obtained from RamQuest in the Firm Endorsement column



# **Create a New Mapping**

You can save a **Mapping** after making your selections.

- 1. Click Save As
- 2. Enter **New Mapping** name
- 3. Click Save





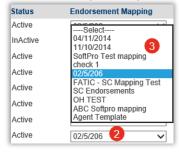


**NOTE:** The **Agent Template** name is now available in the **Select Mapping** list, enabling you to edit it and assign it to any office in your firm.

# Manage Office Associations & Certify Mappings

To use the **Rates and Fees** feature in **RamQuest**, you must assign your **Mapping** to applicable **Offices** and certify your **Endorsement Mapping**.

- 1. Click Manage Office Associations & Certify Mappings
- In the Endorsement Mapping dropdown list, select a Firm, Office, or Account option



- 3. Select the **Endorsement Mapping** name
- Continue selecting the item to certify and the desired Endorsement Mapping name
- 5. Click Save Association
- 6. Click Continue to respond to the Warning
- 7. Click Certify
- 8. Click again to confirm **EULA** terms
- 9. Click Cancel to close the window