# Rates and Fees – Calculate in Landtech for Pre-Pricing Quotes

Learn how to calculate First American rates and fees in LandTech for quoting, prior to issuing policies and/or premiums. Contact your First American Representative to verify proper fee mapping has been completed prior to using the Rates and Fees Integration.

Access AgentNet Integration

Beginning from an existing file in Landtech:

1. Click the **Services** tab
2. Highlight **Underwriter**
3. Select **First American Product Request**
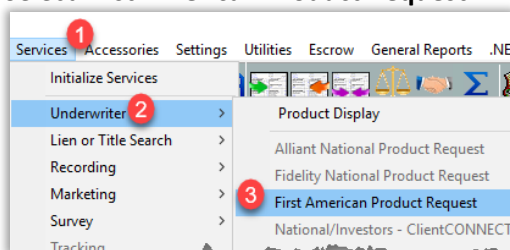
4. In the pop up window, click **Yes** to save your closing file and process your search request

   NOTE: The **Landtech AgentNet Integration** screen opens with the **Back Title** tab selected.

5. Verify/complete the File information
6. Click **Rates and Fees** tab
   NOTE: The **Pricing Quotes** screen opens with the **Available Items** tab is displayed.

Calculate Rates

1. In the **Available Items** tab, verify all **Address Details**
   NOTE: If you select a different Underwriter or Property Type, you must click **Get Products** to get the policies associated with your selection(s).

   Check the **Price Simultaneous** checkbox, if applicable
   NOTE: This box will be automatically checked if both an Owner and Loan Policy are selected in the next section. Uncheck the box if not you are not issuing simultaneous policies.

3. Highlight the policy or policies you want
4. Click the plus sign in the **Add** column of the highlighted policy (ies).
   NOTE: You can click the plus sign again to add more than one of the same policy, if needed.

NOTE: To remove a policy selection, click on the minus sign in the **Rem** column.

5. Click **Next**

NOTE: The Calculation Criteria tab is opened with first selected policy tab displayed. Each policy selected on the **Available Items** screen will have a separate tab.

6. Verify the policy information
   NOTE: If **Reissue** is selected for the Rate Type, you will need to enter the amount of the prior policy in the **Prior Policy** field.

7. In the Endorsements section, highlight the **Endorsement**(s) to be included with the policy
8. Select an Endorsement by clicking on the plus sign in the **Add** column
   NOTES:
   - You can click the plus sign again to add more than one of the same endorsement, if needed.
   - To remove an endorsement selection, click on the minus sign in the **Rem** column.
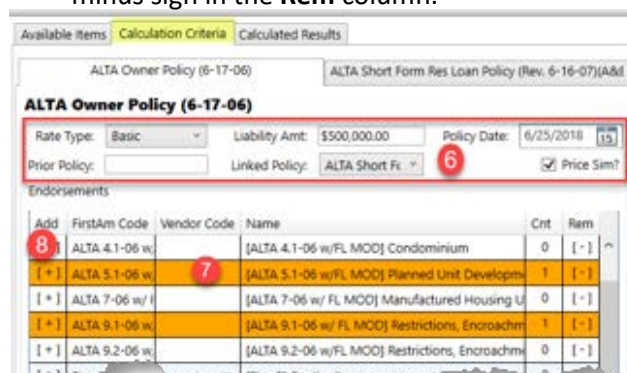
9. Enter the name of the **Miscellaneous Endorsement**, if applicable
10. Enter the **Premium**
11. Click **Add**
   NOTE: The endorsement will appear in the **Endorsements** list and is automatically selected.

Additional Questions

If a policy or endorsement needs additional information specified, it will appear in the **Additional Questions** section. If no additional information is needed for a selection, the item will not appear there.

There may or may not be information already in the **Answer** column. If there is and it is correct, then there is nothing to do. If there is no information or the information is incorrect, enter or select the proper information.

12. If there are additional **Policy** tabs, click the next tab and repeat steps above to complete the necessary information for the additional policy.

13. Click Next
   NOTE: The premiums will be calculated and displayed on the **Calculated Results** screen.

14. Click **View Pricing Quotation** to view, print, save or email the **Pricing Quote**.

NOTE: A copy of the Pricing Quote can also be viewed in the **Product Display** window on the home screen once it is generated.

Override a Calculation – Optional

You can change or override the premium quote if necessary.

1. In the **Calculated Results** tab, click Override
   NOTE: The **Rates and Fees Overrides** window opens.

2. Highlight the policy **Description** to override
3. Enter the **Override Amt**
4. Select the **Override Reason**
5. Click **Update**

NOTE: The premiums will be recalculated and redisplayed on the **Calculated Results** screen. The **Gross Premium** column will show the amount after the override. The **Calc Prem** column will show the original premium calculated.

6. Click Next to return to the **Available Items** screen to generate a new Pricing Quote, if needed

Auto Reporting

If Auto-Reporting is enabled and you want to exclude the file from Auto-Reporting, click the **Hold AutoReporting?** checkbox.