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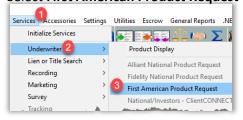
Back Title - Search in Landtech

Learn how to search for prior Title Insurance Policies, Commitments and Legal Descriptions in Landtech using the AgentNet® Integration.

Get Back Title

Beginning from an existing Landtech File:

- 1. Click the Services tab
- 2. Highlight Underwriter
- 3. Select First American Product Request



4. In the pop up window, click **Yes** to save your closing file and process your search request

NOTE: The Landtech AgentNet Integration screen opens with the **Back Title** tab selected and property address populated.

- 5. Verify/complete the File information
- 6. Select one or more populated field(s)
- 7. Click Get Back Title



NOTE: If the search produces results, they will be listed on the **Back Title Searches** and **TRD** (Title Resource Database) tabs:

- To narrow your search results, enter and select additional information in the appropriate field(s).
- Documents listed on the Back Title Searches tab are generally Policies and Commitments.
- Documents listed on the TRD tab are Starter Images or Legal Descriptions.



8. Click **View** on the applicable option

NOTE: The selected document is opened on screen with delivery options displayed:

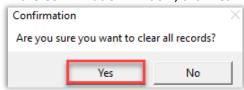
- In the document window, click the appropriate delivery option(s), if applicable.
- Continue to complete steps for document delivery.
- 9. Click \times to close the displayed document

NOTE: When a document is viewed, the **Attach** button becomes active, unless it is a legal description.

10. In the applicable row, click Attach

NOTE:

- The **Attached** checkbox is automatically selected next to the document.
- The document is downloaded to your computer and stored in the specified Digital Files Folder.
- Use the First American Product Display option to view documents in the Digital Files Folder.
- 11. To clear all records from the list and perform a new search, click Clear All Records
- 12. In the Confirmation window, click Yes



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