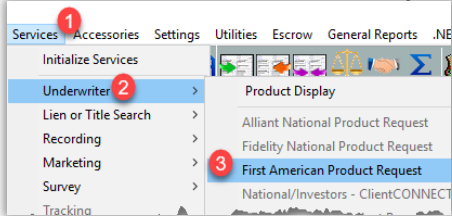# Back Title – Search in Landtech

Learn how to search for prior Title Insurance Policies, Commitments and Legal Descriptions in Landtech using the AgentNet® Integration.

Get Back Title
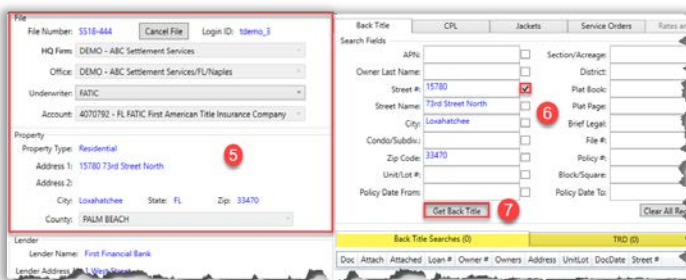
Beginning from an existing Landtech File:

1. Click the **Services** tab
2. Highlight **Underwriter**
3. Select **First American Product Request**

4. In the pop up window, click **Yes** to save your closing file and process your search request

   NOTE: The Landtech AgentNet Integration screen opens with the **Back Title** tab selected and property address populated.

5. Verify/complete the File information
6. Select one or more populated field(s)
7. Click **Get Back Title**

NOTE: If the search produces results, they will be listed on the **Back Title Searches** and **TRD (**Title Resource Database) tabs:

- To narrow your search results, enter and select additional information in the appropriate field(s).
- Documents listed on the Back Title Searches tab are generally Policies and Commitments.
- Documents listed on the TRD tab are Starter Images or Legal Descriptions.

8. Click **View** on the applicable option

   NOTE: The selected document is opened on screen with delivery options displayed:
   - In the document window, click the appropriate delivery option(s), if applicable.
   - Continue to complete steps for document delivery.

9. Click ⊠ to close the displayed document

   NOTE: When a document is viewed, the **Attach** button becomes active, unless it is a legal description.

10. In the applicable row, click [Attach]

    NOTE:
    - The **Attached** checkbox is automatically selected next to the document.
    - The document is downloaded to your computer and stored in the specified Digital Files Folder.
    - Use the First American Product Display option to view documents in the Digital Files Folder.

11. To clear all records from the list and perform a new search, click [Clear All Records]
12. In the **Confirmation** window, click **Yes**